



# 2024 Jo Daviess County Fair August 1st - August 4th Food Vendor Application Form



<b>Date of Attendance:</b>	
<b>Business Name:</b>	
<b>Contact Name:</b>	
<b>Address:</b>	
<b>City/State/Zip:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	
<b>Company Website:</b>	

This agreement made & entered into with the Jo Daviess County Fair.

Here called Second Party Whereas, the fair has possession of certain facilities commonly known as the fairgrounds, and conducts thereon the Jo Daviess County Fair and Second Party is desirous of leasing a certain area and privileges during the fair. Now therefor, it is agreed by and between the parties hereto, the fair hereby grants the Second Party the following rights and privileges only to sell, display, advertise food sales.

**All monies hereunder must be paid in full before second party can move into or setup!**

No extensions of credit will be authorized. In the event of any default in the provisions of this contract or failure of the Second Party to show up, move in, or set up, for any cause, the fair shall retain any and all monies and securities as liquidated damages to have the right to lease said rights. Provisions attached to this contract are made part of the agreement as is fully set forth herein.

**It is your responsibility to read and comply with the provisions of this contract.**

**RENT:** \$250 (includes 2 season passes to JDC Fair) You keep your till. We need your \$250 entry fee by July 1st, to be included in advertisements. Checks can be made to Jo Daviess County Fair

**LEAVE NO TRACE:** Vendors will dispose of ALL food prep waste. You will leave no grease or garbage behind. Garbage cans sitting around the event are for customers only. Failure to properly remove waste from the event site will result in a ban from participating in future events at the JDC Fair. Dumpsters sites will be used, locations will communicated at a later date.

**TABLE SERVICE:** Vendors will provide all items necessary for serving, including plates, utensils, napkins etc.

**LICENSING:** Vendors will show proof of insurance and your local food license at least one week before the event.

Once this application is reviewed, you will be notified by the JDC Fair via email. Your spot at the event is not confirmed until you submit your entry fee.

Please make sure to submit all supplemental documentation

Photo of booth set up

Proof of insurance & Food License

Dimensions of Truck

Service Window (Driver Side Passenger Side Rear)

Attach a menu

Completed/signed application

Email to: [jodaviesscountyfair@gmail.com](mailto:jodaviesscountyfair@gmail.com) or

Mail to Jo Daviess County Fair, PO Box 451, Warren, IL 61087

Signature: \_\_\_\_\_

Date: \_\_\_\_\_